



## **CUDDINGTON & SANDIWAY TENNIS CLUB (C&STC)**

### **RISK ASSESSMENT, Revised Aug 2023**

#### **INTRODUCTION**

Cuddington & Sandiway Tennis Club (C&STC / The Club) is a member's only club open to primary and secondary school juniors, other students and to senior members. Courts 1 and 2 are also available to members of the public. The facilities are 6 carpeted tennis courts, all floodlit for winter play, and a single room club house approximately 7.5m wide, 7.25m long with double exit doors at front, providing two toilets, one fully accessible, kitchen facilities, storage and seating. There is also a wooden shed used for storing maintenance items.

All the courts and the club house are enclosed by 2.5m fencing with access via 2 separate gates, with secure access.

This risk assessment covers C&STC members, employees (coaching & maintenance) and visitors who may be playing tennis either socially or competitively, receiving coaching, or using the club house facilities, and non-members who are spectating or playing on Courts 1 and 2 on a pay as you go basis.

Inspections as outlined within the risk assessment below are recorded within an inspection report book, entries assessed by the Committee Facilities rep, then relevant actions noted and undertaken as necessary.

Safe Play Guidance is referred to within Club Rules and should also be read in conjunction with this risk assessment.

This risk assessment has been:

Prepared by Bob Floyd, Committee Facilities representative

& verified by Andrew Hilton, Club Chairperson

<b>Club Name: Cuddington and Sandiway</b>		<b>Name of Risk Assessor: Bob Floyd</b>		<b>Date of Risk Assessment: 29 Aug 2023</b>			
What are the Hazards?	Who might be harmed & how?	What precautions are already in place?	Any further actions required?	Risk Rating (low, medium, high)		Action undertaken by whom & by when?	Completed / in date at time of this review
				Now	After further action		
Club House Fire	Members and visitors in the Club house at the time.	Provision and annual testing of: <ul style="list-style-type: none"> <li>Smoke alarm</li> <li>3 fire extinguishers (one CO2, one water, one powder)</li> <li>1 Fire blanket</li> <li>emergency lighting</li> </ul>	Continue annual testing and inspection	low	low	Last completed April 2023.	<b>Yes</b>
	Causes of Fire <ul style="list-style-type: none"> <li>Electrical Fault</li> </ul>	Overall assessment of Club house electrics.  Upgrading and refurbishment as required	Continue assessment at 5-year intervals to BS7671	med	low	Last completed 2019. Next due 2024	<b>Yes</b>
	<ul style="list-style-type: none"> <li>Smoking</li> </ul>	Portable Appliance testing (PAT) of equipment. Smoking prohibited with non-smoking sign in club house	Annual check that signage remains in place	low	low	PAT test completed April 23  n/a	<b>Yes</b>



		(defibrillator) is at the local village hall.					
Personal Injury from trip hazards on court	<p>Any player who could fall as a result of: -</p> <ul style="list-style-type: none"> <li>Slippery courts due to moss and other growth on surface.</li> <li>Trip hazard due to uneven surface of courts</li> <li>Slippery courts due to rain, frost, snow, ice</li> <li>Loose balls left on court during play.</li> </ul> <p>Note: - this hazard is increased during coaching when a considerable number of balls are being used.</p>	<p>Courts are inspected every 3 months. Any moss is treated and courts are deep cleaned when necessary.</p> <p>Maintain and record inspection and cleaning regime</p> <p>Loose balls should not be in area of play, as per Safe Play Guidance section of club rules</p> <p>Club users use courts at their own risk, as stated in club rules</p>	ongoing	low	low	Bob Floyd	Yes
				low	low	Bob Floyd	Yes
				med	med	n/a	Yes
				med	med	n/a	Yes

Personal injury from being hit by a tennis ball	Any player	Players to take reasonable care not to hit another player whilst making a shot. See Safe Play Guidance section within club rules.	ongoing	med	med	n/a	<b>Yes</b>
Broken and protruding wire from the perimeter security fence	Any Club user	Perimeter fence is inspected on a 3 monthly basis	ongoing	low	low	Bob Floyd	<b>Yes</b>
Branches and leaves protruding through the perimeter fence/	Any club user	Club ensures that trees and bushes are trimmed annually	ongoing	low	low	Bob Floyd	<b>Yes</b>
Debris from broken floodlight glass or bulb	Any club user	Floodlights are repaired when broken  Inspection of floodlights & recording every 3 months.	ongoing	low	low	Bob Floyd	<b>Yes</b>
Electrical fault with floodlight electrics,	Any club user	Inspection & recording every 3 months of covers at floodlight stanchions	ongoing	low	low	Bob Floyd	<b>Yes</b>

